



THE GREEN ROOMS

at Bushey Hall

The Green Rooms at Bushey Hall Golf Club provide a unique venue for meetings, seminars and syndicate training. Set in 100 acres of rolling parkland in the centre of Hertfordshire, the atmosphere is peaceful - inspiring creativity, productivity and innovation.

Situated within easy access of the M1 and M25 motorways, The Green Rooms offer a convenient, professional yet personal meetings venue.

A warm welcome awaits you and your clients, colleagues or delegates at this historic and charming location.



THE GREEN ROOMS *at Bushey Hall*

Bushey Hall makes the perfect venue for meetings, seminars and syndicate training. Private, relaxed and away from the bustle of a normal day, yet with excellent access for North London and Home Counties' businesses.



JAMES BRAID ROOM

Set as a boardroom with seating for up to 12 around one oval table, this room provides the perfect atmosphere for developing creative thought and inspired brainstorming.

Adjacent to the restaurant, refreshments can be taken overlooking the 18th Hole of Bushey Hall Golf Club.



HARRY VARDON ROOM

Bushey Hall's dedicated Seminar Room can accommodate up to 24 delegates attending professional seminars and training.

With a break-out to a private patio and easy access to the adjoining lounge, the option for separate syndicate meetings in these areas is ideal for groups using this room.



J.H. TAYLOR ROOM

The largest and most versatile of the Green Rooms with a natural staged area suitable for speakers, presentation equipment and display materials.

This spacious room can accommodate up to 60 delegates and extends to make practical use of the glass sun lounge as a breakout room or dining room.

All of The Green Rooms offer a range of a/v equipment, adjustable lighting, presentation facilities and delegate stationery packs with the two seminar rooms being air conditioned.

Catering at Bushey Hall is tailored to our clients requirements. From silver service lunches to buffets in the Terrace Room - the choice is yours!

The GREEN ROOMS at BUSHEY HALL GOLF CLUB, BUSHEY HALL DRIVE, BUSHEY, HERTS, WD23 2EP

Telephone: 01923 222253 Facsimile: 01923 229759

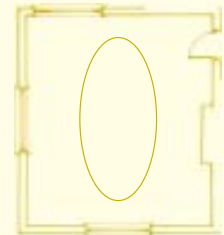
Web: www.golfclubuk.co.uk E-mail: busheyhallgolf@aol.com



THE GREEN ROOMS *at Bushey Hall*

Set as a boardroom with seating for up to 12 around one central table, this room provides the perfect atmosphere for developing innovative corporate planning or simply exchanging creative thought and inspired brainstorming. Large windows to three sides allow natural light to fill the room, and ample artificial lighting and power points help meetings at other times of the day.

The James Braid Room is adjacent to the restaurant whose panoramic windows overlook the 18th Hole and the Golf Course below. Refreshments can be taken here, or privately in the adjoining conservatory.



SIZE
6.25 metres (L) x 5.38 metres (W)

LOCATION
First floor

CAPACITY
Up to 12 people
– boardroom style

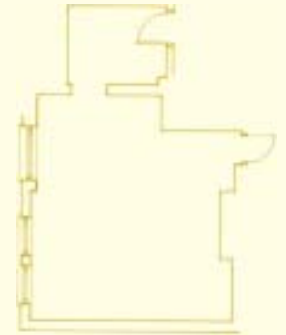
List of equipment available.



THE GREEN ROOMS *at Bushey Hall*

Bushey Hall's dedicated Seminar Room can accommodate up to 24 delegates attending professional seminars and training days. State of the art audio-visual facilities and variable ambient lighting support a variety of presentation styles.

The Harry Vardon Room adjoins the lounge, ideal for syndicate meetings and coffee, with relaxing views over the rolling parkland and Golf Course. The seminar room has its own break-out to a private patio through French windows to the side.



SIZE

6.87 metres (L) x 5.18 metres (W)

LOCATION

Ground floor

CAPACITY

Up to 16 people - horseshoe

Up to 24 people - classroom

List of equipment available.

A dedicated Meetings Venue,
committed to providing a high quality service to all its customers.



THE GREEN ROOMS *at Bushey Hall*

The objectives of our terms and conditions are to help both The Green Rooms at Bushey Hall and our customers to have a clear understanding of our contractual obligations to one another. We are happy to discuss any aspect of these terms and conditions prior to your confirmation.

1. You will be made fully aware of the Terms & Conditions of business.
2. The Green Rooms literature will accurately reflect the capabilities and facilities of each room.
3. The James Braid Board Room and the Harry Vardon Seminar Room will be set up in accordance with the specified requirements.
4. All audio visual equipment will be supplied in accordance with your specified requirements and will have been checked, cleaned, and be in full working order.
5. Refreshments and meals will be served at the times specified in your agreement.
6. No charges will be levied which have not been agreed in advance other than additional 'on the day' requests.
7. Where credit facilities have been arranged, the bill will be forwarded within three days of the end of the event.
8. Any queries on the bill will be addressed and resolved within three working days.

Definitions

"The Green Rooms" refers to meeting venue facilities at Bushey Hall. *"We"* refers to Bushey Hall. Bushey Hall is owned and managed by Veladail Leisure Ltd whose registered address is Flemings Hotel, 7-12 Half Moon Street, Mayfair, London W1Y 7RA.

"The Client" and *"You"* refers to the Organising Body/Company and Organisers responsible for the commissioning of and payment for the event.

"The Contract" means the agreement between Bushey Hall and the Client for a specific booking or series of bookings. These Terms and Conditions will form part of the Contract, together with any other terms stated in the Contract.

Conditions

1. Credit Terms - The Green Rooms at Bushey Hall require at least 14 days notice prior to arrival date to arrange any credit facilities. Credit accounts must not exceed the credit limit at any time.
2. Payment Terms - Payment is due for credit accounts, 30 days following the date of invoice.
3. Requirements - Numbers must be advised when confirming the booking. Final requirements (timings, menus, special requests) must be confirmed at least 7 days prior to arrival.
4. Cancellations - in the unfortunate circumstance of you having to cancel the event, the following charges will be applied:
 - If cancelling more than 1 month prior to the contracted event - 50% of the booking value will be due.
 - If cancelling within one month of the contracted event - 90% of the booking value is due.
5. Amendments - should we, for any reason beyond our control, need to amend your booking, we reserve the right to offer an alternative choice of facilities. Should the Client make amendments in requirements or numbers, this may result in amendments to the applicable rates and / or venues.
6. Insurance - Bushey Hall does not accept liability for the cancellation of the event, the non-appearance of speakers or delegates, loss or damage of property brought to the event, or third party damage or injury caused by the staging of the event. Your own insurance provisions should be made.